

# PROGRAMME GUIDE

## DISTANCE EDUCATION PROGRAMMES

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### MASTER OF ARTS IN POLITICAL SCIENCE

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- **About University**
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- **Scheme of Examination**
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- **Counseling and Study Structure**
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**INSTITUTE OF OPEN AND DISTANCE EDUCATION (IODE)**  
**DR. C.V.RAMAN UNIVERSITY**

KARGI ROAD, KOTA, BILASPUR, CHATTISGARH

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## ABOUT UNIVERSITY

Dr. C.V. Raman University was established on 3 November, 2006, in the district of Bilaspur, Chhattisgarh by the “All India Society for Electronics and Computer Technology” (AISECT), the Sponsoring Body. The University was named after the first Nobel Laureate of the country in the field of science – Dr. C.V. Raman, an Indian physicist efforts influenced in the growth of science in our country. The University's principle goal is to evolve a new cadre of highly skilled technical professionals with deep academic insights and a strong sense of Indian ‘Values and ethics’, commemorating our forefathers who helped shape this nation.

The Sponsoring Body of the University-All India Society for Electronics and Computer Technology (AISECT) is an ISO 9001:2008 certified organization, established in 1985 and is today's one of The India's most reputed and trusted Education Groups which houses private Universities, Engineering Colleges, Professional Institutions & Education Centres across the country. Till date, AISECT has transformed the lives of over 19 lakh students and has uplifted the lives of millions of people in the community. AISECT has been lauded for its exceptional work and has won awards from the World Bank, NASSCOM, TiE, Government of India, Government of Madhya Pradesh and several others on account of its commitment to high quality education over the last 28 years. AISECT is also a partner institution with Gol, GoMP and GoCG in their Common Service Centre Program and several other Dissertations of state and national concern.

## MAIN OBJECTIVES

- Provide quality higher education and make provisions for research
- Create higher levels of intellectual abilities among our students
- Establish state-of-the-art facilities for education, training and examination, including online training
- Carry out teaching, research and offer comprehensive learning for a bright professional career
- Create centers of excellence for R&D to promote an environment of innovation and research
- Provide consultancy to public organizations and the Industry
- Award and maintain the standard of degrees, diplomas, certificates and other academic distinctions in accordance with the norms laid down by UGC, AICTE, BCI, MCI and other regulatory bodies.

## RECOGNITIONS

- The University is recognized under Section 2(f) of the UGC Act.
- Joint Committee Approval of DEB(UGC/AICTE/DEB)

- Other recognitions include AICTE, NCTE, BCI and DEB
- It is the first University in the state of Chhattisgarh to be awarded an ISO: 9001-2008 Certification.
- Membership of the Association of Indian Universities (AIU)
- NACC B+

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## **THE FACULTIES OF STUDIES**

The University has wide range of faculties which offers the traditional as well as the new era job oriented courses. The main emphasis is on providing a wide choice of courses at different levels. The following faculties currently are in operation in the University:

- Faculty of Arts
- Faculty of Commerce
- Faculty of Management
- Faculty of Science
- Faculty of Engineering
- Faculty of Information Technology
- Faculty of Education
- Faculty of Law

## **ABOUT INSTITUTE OF OPEN AND DISTANCE EDUCATION (IODE), CVRU**

Education determines the quality of our life to a great measure, especially professional life. However, for many, in some circumstances, the path to education is ridden with many obstacles, including location, geographical inflexibility and lack of time. Fortunately, distance education is changing that scenario by providing an effective alternative platform to learn new skills and acquire a degree, such as distance education MBA, without having to attend traditional classes.

We, a UGC/DEB approved distance university (1 may 2009), offer various undergraduate and post-graduate degrees, along with a number of diplomas, which have benefitted many distance learners.

Our distance learning programmes are the shining light that many have been looking for; they unite conventional teaching approaches, including course materials in the form of books, and modern teaching methodologies, which include online access to the course. Our unique approach has made us the centre of distance education in Chhattisgarh, helping scores of professionals to obtain a degree and fly high in their careers. With our distance learning programmes, we are bringing people into the fold of skilled workforce, which has changed the life of many. What makes us a distinguished Chhattisgarh distance education university?

- Reaching various far-flung regions of the state through information technology
- Providing professional education, need- and knowledge-based
- Setting new national standards in distance education

## **IMPORTANT ACHIEVEMENTS**

- AN ISO 9001: 2008 Certified University
- NIRF Ranking Under Top 200 University
- Largest Network for Learning Support System.
- Declaration of Term end result Time to Time.
- Best in Skill Development Award 2015
- Best University in Open Distance and online Award 2017
- World Education Award 2017
- Smart Chhattisgarh Educated Chhattisgarh Award 2018

## **ACADEMIC PROGRAMMES OFFERED BY THE UNIVERSITY IN OPEN AND DISTANCE LEARNING MODE**

The University offers through the Institute of Open and Distance Education (IODE) both short term and long term programmes leading to Certificates, Diploma and Degrees, which are conventional as well as innovative. Most of these programmes have been developed after an initial survey of the demand for such Programmes in the job market. They are launched with a view to fulfil the learner's need for skill and employability.

- Certification,
- Improvement of skills,
- Acquisition of professional qualifications,
- Continuing education and professional development at work place,
- Self-enrichment,
- Diversification and updation of knowledge, and
- Empowerment.

## **PROMINENT FEATURES OF THE OPEN AND DISTANCE EDUCATION AT CVRU**

The open and distance education at the Dr. C. V. Raman University has certain unique features such as

- Individual study - flexible in terms of place, pace and duration of study.
- Use of latest information and communication technologies.
- Modular approach to programmes.
- Cost-effective programmes.
- Socially and academically relevant programmes based on students need
- Convergence of open and conventional education systems.

- Take higher-education to the unreached sections of the society through the use of information technology.
- Provide need and knowledge-based professional education.
- Set the national standards for Distance Education.

## **ABOUT PROGRAMME**

### **A) Program's Mission & Objectives- Mission Statement-**

Dr. C.V. Raman University's Institute of Open & Distance Education focuses on providing quality education through distance learning, matching with the parameter of regular program and producing capable administrative leaders who are prepared with the necessary management & research skills to make high-quality administrative.

The B.A. program at our university create high level of intellectual capacity in learners, providing opportunity for learners to pursue high level studies, Providing opportunity for higher education studies to the learners who have been deprived of higher education due to being employed in government non government organization.

### **Objectives-**

- To provide higher education to the learner employed in government and non-governmental services.
- To getting opportunity for learners through higher education for higher post.
- Those learners who are preparing for competitive examination and can't study regularly they will get opportunity of higher education.
- The women deprived of higher education will get an opportunity to study higher education.
- To develop study skills among the learners so as to help them cope with courses in Economics, Political science, Geography etc.
- To understand the multicultural & diversity issues in arts.

### **B) Relevance of the program with University's Mission-**

Dr. C. V. Raman University aims to provide high standard of liberal education to its students, catering to their intellectual growth, personality development & nurtures them to be responsible adults committed to high ethical standards through various courses offered from different fields like Economics, Political science, Geography etc. in regular mode as well as Open & Distance Learning mode. B. A. offered in Open & Distance Learning mode is one such course of greater significance which not only helps those individuals who cannot attend classes regularly, provides an opportunity to upgrade the knowledge, qualification & can attain growth in terms of intellectuality, professionally & personally in the field of Public administration.

### **C) Nature of prospective target group of learners-**

This program is specifically designed to cater the need of students who are not able to study through regular mode. Working Professional, Housewives, Students from rural area, Students who do not wish to prefer regular courses due to various reasons & Students who cannot afford costly regular courses are target group learners.

**D) Appropriateness of program to be conducted in Open and Distance Learning mode to acquire specific skills and competence-**

- a. After graduating from the arts faculty, the learner will get employment opportunity of graduate level.
- b. Undergraduate learner in the arts will get the necessary background for basic preparation for competitive examination.
- c. Arts graduate learners will be giving promotion opportunity if they are employed in government and non government sector.
- d. The learners of rural women will get good jobs after arts graduate and good employment opportunity.
- e. Graduates will understand effective leadership techniques, including aspects of character and ethical decision-making.

**E) Programme Expected Outcomes**

"At the end of the Programme Expected Outcomes"-

- a. To acquired techniques relevant of course taught.
- b. To provide the practical expose and knowledge acquiring skill.
- c. To crate and develop the presentation skill in seminar/ conference.

**PROGRAMME DELIVERY MODE**

The methodology of instruction in the distance learning mode in the university is different from that of the conventional regular programs. The system adopted for this more learner oriented and the learner is an active participant in the pedagogical process. Most of the instructions are imparted through distance education methodology and face to face mode as per requirement. The programme delivery methodology used in the distance learning mode follows a multimedia approach for instructions, which compromises:

- **Self Instructional Written Material:** The printed study material (written in self instructional style) for both theory and practical components of the programs is supplied to the learners in batches for every course.

- **Audio-Visual Material Aids:** The learning package contains audio and video CDs which have been produced/adopted by the University for Better Clarification and enhancement for understanding of the course material given to the learners. A video programme is normally of 25-30 minutes duration. The video cassettes are screened at the learner support centre during specific sessions which are duly notified for the benefit of the learners.
- **Counseling Sessions:** Normally counseling sessions are held as per schedule drawn by the IODE DR. C. V. RAMAN UNIVERSITY. These are mostly held outside the regular working hours of the learner support centre.
- **Teleconferences:** Live teleconferencing sessions are conducted via Internet/ satellite through interactive Video Conferencing facility (available at some places) from the University studios, the schedule of which is made available at the learner support centre.
- **Industrial Training/Practical/Dissertation work:** Some programmes have industrial training/practical/ Dissertation component also. Practical are held at designated institutions for which schedule is provided by the learner support centre. Attendance at practical is compulsory. For Dissertation Work, comprehensive Dissertation guide, in the form of booklet, is provided to the student along with the study material.
- The printed study materials will be dispatched periodically to the enrolled students for each paper of study. These materials will be as guide for the students for effective learning. The assignment for internal assessment shall also be dispatched along with the study material. Online modules are also available for some courses. These are in progress and as and when available, these will be available on the website of the students for registered candidates.

The counseling sessions will be of 30 days duration for a course in a year. The actual schedule and place of contact program shall be announced and communicated to students in – time.

## EVALUTION SYSTEM

The system of evaluation in open and distance learning system has a multi-tier system of evaluation.

1. Self-assessment exercise within each unit of study.
2. Continuous evaluation mainly through assignments which are tutor-marked practical assignments and seminar/workshop/extended.
3. The term-end examinations.
4. Dissertation work.

The evaluation of learners depends upon various instructional activities undertaken by them. A learner has to write assignment responses compulsorily before taking term-end examination from time to time to complete an academic programme. A learner has to submit TMA responses to the learner support centre established by IODE Dr. C. V. Raman University. A learner should keep duplicate copies of assignments responses of TMA that may be required to be produced at Student Evaluation Division on demand. Term-end examination will be conducted at various examination centre approved by institute of open and distance education Dr. C. V. Raman university spread all

over the Chhattisgarh. The weightage for Term End Examination will be 70% and weightage for Internal Assessment will be 30 % for this programme.

### **TERM-END EXAMINATION AND PAYMENT OF EXAMINATION FEE**

The University conducts Term-end Examination in semester system and held in the month of Nov/Dec and May/June every year. Students will be permitted to appear in term-end examination subject to the conditions that:

1. Registration for the courses, in which they appeared is valid,
2. Minimum Time to pursue these courses is elapsed.
3. Submission of required number of assignment in respective courses by the due date.

Students can also submit on-line examination form as per guidelines through website at [www.cvru.ac.in](http://www.cvru.ac.in). Examination fee is required to be paid online payment gateway as per the fee table. Please do all correspondence regarding the course admission and other detail at the following address:

The Director  
Institute of Open and Distance Education (IODE)  
Dr. C. V. Raman University  
Kargi Road, Kota, Bilaspur, Chhattisgarh  
Phone: 07753-253851, 8827920016, 8827920019  
Email: [cvrussd@gmail.com](mailto:cvrussd@gmail.com)

### **LEARNER SUPPORT DESK:**

Phone: 07753-253872, 07753-253873, 8359050061

Email: [cvrussd@gmail.com](mailto:cvrussd@gmail.com)



**(M. A.) POLITICAL SCIENCE**

**Duration: 24 Months (2 Years)**

**Eligibility: Graduate in any discipline**

**SCHEME OF EXAMINATION**

Course Code	Name of the Course	Credit	Total Marks	Theory / Report		Assignments / Seminars & Presentations/Viva Voce/ Practical	
				Max	Min	Max	Min
<b>First Semester</b>							
1MAP1	Western Political Thought	4	100	70	25	30	11
1MAP2	Indian Government & Politics	4	100	70	25	30	11
1MAP3	Comparative Politics	4	100	70	25	30	11
1MAP4	International Politics	4	100	70	25	30	11
<b>Total aggregate required to pass</b>		<b>16</b>	<b>400</b>	<b>280</b>	<b>112</b>	<b>120</b>	<b>48</b>
<b>Second Semester</b>							
2MAP1	Modern Indian Political Thought	4	100	70	25	30	11
2MAP2	State Politics in India	4	100	70	25	30	11
2MAP3	Politics of Developing Countries	4	100	70	25	30	11
2MAP4	International Relations And Contemporary Political Issues	4	100	70	25	30	11
<b>Total aggregate required to pass</b>		<b>16</b>	<b>400</b>	<b>280</b>	<b>112</b>	<b>120</b>	<b>48</b>
<b>Third Semester</b>							
3MAP1	Public Administration	4	100	70	25	30	11
3MAP2	Indian Foreign Policy	4	100	70	25	30	11
3MAP3	International Law	4	100	70	25	30	11
3MAP4	Elective-I	4	100	70	25	30	11
<b>Total aggregate required to pass</b>		<b>16</b>	<b>400</b>	<b>280</b>	<b>112</b>	<b>120</b>	<b>48</b>
<b>Fourth Semester (A)</b>							
4MAP1	Research Methodology	4	100	70	25	30	11
4MAP2	Diplomacy & Human Rights	4	100	70	25	30	11
4MAP3	Federalism in India & Local Self Govt.	4	100	70	25	30	11
4MAP4(A)	Elective-II	4	100	70	25	30	11
<b>Total aggregate required to pass</b>		<b>16</b>	<b>400</b>	<b>280</b>	<b>112</b>	<b>120</b>	<b>48</b>
<b>Fourth Semester (B)</b>							
4MAP1	Research Methodology	4	100	70	25	30	11
4MAP2	Diplomacy & Human Right	4	100	70	25	30	11
4MAP4	Federalism in India & Local Self Govt.	4	100	70	25	30	11
4MAP4(B)	Dissertation	4	100	70	25	30	11
<b>Total aggregate required to pass</b>		<b>16</b>	<b>400</b>	<b>280</b>	<b>112</b>	<b>120</b>	<b>48</b>
<b>Elective Paper</b>							
1	Democracy in India	4	100	70	25	30	11
2	Political Parties in India Electoral Politics In India	4	100	70	25	30	11
2	Political Sociology & Indian Political Economy	4	100	70	25	30	11
2	Politics of International Financial Institutes	4	100	70	25	30	11
4	International Organizations	4	100	70	25	30	11
5	Advance Political Thought	4	100	70	25	30	11

***Evaluation Scheme***

1. 36% in each theory, practical, Dissertation, dissertation & internal assessment
2. 40% Aggregate marks to pass
3. Marks of 4MAP4(B) – Dissertation are to be send by the IODE/Study Institutes. The distribution of 100 marks are as – Marks given by the external Examiner is out of 70 (50 on Report + 20 on Viva & Presentation), Marks given by the Internal examiner is out of 30 (20 on Report + 10 on Viva & Presentation).



**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **First Semester**

**PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE**  
**COURSE CODE: 1MAP1,CREDIT:-4**  
**COURSE:- WESTERN POLITICAL THOUGHT**

**THEO. MAX. M: 70 MIN. M: 25**  
**ASSIG. MAX.M: 30 MIN. M: 11**

**Unit I**

Political Thought of Plato  
Political Thought of Aristotle

**Unit II**

Medieval Political Thought: St. Thomas Aquinas, Marsilio of Padua Machiavelli,  
Hobbes, Locke, Rousseau, Montesquieu.

**Unit III**

Banham, J.S. Mill - Hegel, Green.

**Unit IV**

Marx, Lenin, Mao-Tse-Tung , New - Leftism.

**Unit V**

Rawls, Nozic and Communitarians Zio Pal Satra

**REFERENCE BOOK**

Subject Name	Book Name	Writer	Publication
पाश्चात्य राजनीति का इतिहास	पाश्चात्य राजनीति का इतिहास	हरीश कुमार खत्री	साहित्य भवन पब्लिकेशन



## Dr. C.V. RAMAN UNIVERSITY

Institute of Open and Distance Education (IODE)  
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SEMESTER- **First Semester**

**PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE**  
**COURSE CODE: 1MAP2,CREDIT:-4**  
**COURSE:-INDIAN GOVERNMENT & POLITICS**

**THEO. MAX. M: 70 MIN. M: 25**  
**ASSIG. MAX.M: 30 MIN. M: 11**

### Unit-1

Constituent Assembly : Composition and working; Making of the Indian Constitution, Salient features of the Indian constitution

### Unit-2

Preamble; Fundamental Rights and Duties; Directive Principles of State Policy Amendment Procedure

### Unit-3

Union Executive: President, Prime Minister and Council of Ministers

### Unit-4

Union Legislature: Lok Sabha and Rajya Sabha; Union Judiciary: The Supreme Court of India

### Unit-5

Political process:

- Nature of Indian Politics
- Nature of Indian Party system
- Challenges before Indian Polity
- Casteism
- Regionalism
- Linguism
- Communalism
- Corruption & Criminalisation
- Naxalism

### REFERENCE BOOK

Subject Name	Book Name	Writer	Publication
भारतीय शासन एवं राजनीति	भारतीय शासन एवं राजनीति	डॉ. बी.एल.फाडिया	साहित्य भवन पब्लिकेशन



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Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **First Semester**

**PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE** THEO. MAX. M: 70 MIN. M: 25  
**COURSE CODE: 1MAP3,CREDIT:-4** ASSIG. MAX.M: 30 MIN. M: 11  
**COURSE:- COMPARATIVE POLITICS**

### Unit I

- Comparative Politics - Meaning, nature and scope.
- Comparative Politics – Evolution
- Comparative Politics - Traditional and Modern Perspective
- Comparative Politics - Behavioral Frame-work

### Unit II

- Political System Approach and Analysis (David Easton)
- Structural Functional Approach and Analysis (G.A. Almond and G.B. Powell)

### Unit III

- Political Development approach and analysis (views of Lucian Pye, Huntington, Almond and Organsi)
- Political Modernisation.
- Political Culture.

### Unit IV

- Why's and wherefore's of Marxian approach
- Significance of Marxist-Leninist approach in comparative Politics.
- Critical appraisal of Marxist-Leninist approach.

### Unit V

- Political Elites (Views of Pareto, Mosca, Michels, Laswell)
- Political Socialization (Views of Apter, Almond, Powell)
- Political Participation and Political Recruitment (Views of Apter, Almond, Powell)
- Political Communication (Views of Norbert Wiener and Karl W. Deutsch)

### REFERENCE BOOK

Subject Name	Book Name	Writer	Publication
तुलनात्मक राजनीति	तुलनात्मक राजनीति	हरीश कुमार खत्री	कैलाश पुस्तक सदन



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SEMESTER- **First Semester**

**PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE**  
**COURSE CODE: 1MAP4,CREDIT:-4**  
**COURSE:-INTERNATIONAL POLITICS**

**THEO. MAX. M: 70 MIN. M: 25**  
**ASSIG. MAX.M: 30 MIN. M: 11**

**Unit-1**

Meaning nature and scope of International politics, theories of International politics: Realism & Idealism, system theory and decision making Theory.

**Unit-2**

The elements of National power and Limitations, Balance of Power and collective security, national interest and interest and international ideology morality and moral.

**Unit-3**

Regional Cooperation- SAARC, ASEAN, OPAC, OAS.  
Disarmament and Arms control-CTBT,

NPT,PNE

**Unit-4**

North-south Dialogue and south-South Dialogue and their major issues.

**Unit-5**

Terrorism: Factors which give rise to terrorism, terrorism in south Asia cross Border Terrorism.

**REFERENCE BOOK**

Subject Name	Book Name	Writer	Publication
अंतर्राष्ट्रीय राजनीति सिद्धान्त एवं समकालीन मुद्दे	अंतर्राष्ट्रीय राजनीति सिद्धान्त एवं समकालीन मुद्दे	हरीश कुमार खत्री	कैलाश पुस्तक सदन



**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **Second Semester**

**PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE**

**COURSE CODE: 2MAP1,CREDIT:-4**

**COURSE:- MODERN INDIAN POLITICAL THOUGHT**

**THEO. MAX. M: 70 MIN. M: 25**

**ASSIG. MAX.M: 30 MIN. M: 11**

**Unit I**

- Overview of Indian Political Thought, Genesis and Development.
- The Indian Renaissance - Raja Ram Mohan Roy, Balgangadhar Tilak Vivekanand.

**Unit II**

- Influences on the Ideas of Mahatama Gandhi.
- Satya, Dharma, Shanti, Prem, Ahinsa, Asteya, Aparigraha, Swadeshi, Roti ke liye shram, Brahmacharya, Satyagrah, Savinaya Awagya.
- Gandhi as a Social Reformer
- Gandhi as a Political Leader and Political Activist.
- Gandhi as a Stateman
- Gandhi as an Economic Activist

**Unit III**

- Political Ideas of Pandit Jawahar Lal Nehru.
- Sir Sayyad Ahmad Khan, Moh. Ali Jinna
- Dr. Bhimrao Ambedkar.

**Unit IV**

- Views of Ram Manohar Lohia
- Views of Jai Prakash Narayan
- Views of Acharya Narendra Deo

**Unit V**

- Views of Dindayal Upadhyay
- M.N. Rai.
- Arvind Ghosh.

**REFERENCE BOOK**

<b>Subject Name</b>	<b>Book Name</b>	<b>Writer</b>	<b>Publication</b>
राजनीतिक चिंतन- भारतीय एवं पाश्चात्य	राजनीतिक चिंतन- भारतीय एवं पाश्चात्य	हरीश कुमार खत्री,	कैलाश पुस्तक सदन





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SEMESTER- **Second Semester**

**PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE**  
**COURSE CODE: 2MAP2,CREDIT:-4**  
**COURSE:- STATE POLITICS IN INDIA**

**THEO. MAX. M: 70 MIN. M: 25**  
**ASSIG. MAX.M: 30 MIN. M: 11**

**Unit-1** State Executive: Governor, Chief Minister and Council of Ministers

**Unit-2** State Legislature: Vidhan Sabha and Vidhan Parishad

**Unit-3** Judiciary: High court and Subordinate Courts

**Unit-4** Problem Areas

- Increasing Demand for state Autonomy
- Demand for the creation of new states
- State politics in the era of Globalization and coalition politics
- Inter state river water disputes
- Factors influencing state politics in India

**Unit-5**

- Inter-state council
- State planning commission
- State finance commission
- State election commission Broad patterns of state politics in India

**REFERENCE BOOK**

Subject Name	Book Name	Writer	Publication
भारत शासन एवं राजनीति (राज्यो की राजनीति सहित)	भारत शासन एवं राजनीति (राज्यो की राजनीति सहित)	हरीश कुमार खत्री	कैलाश पुस्तक सदन



## Dr. C.V. RAMAN UNIVERSITY

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SEMESTER- **Second Semester**

PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE

THEO. MAX. M: 70 MIN. M: 25

COURSE CODE: 2MAP3,CREDIT:-4

ASSIG. MAX.M: 30 MIN. M: 11

COURSE:- POLITICS OF DEVELOPING COUNTRIES

(PAKISTAN, BANGLADESH, SRI LANKA AND NEPAL)

### Unit I

- A brief history and general informations about the economy and polity of Pakistan.
- Pakistan - Main problems of constitution making since independence.
- Pakistan - Main political issues since 1971 AD.
- Pakistan - The status of the roots of democracy.

### Unit II

- A brief history and general informations about the economy and polity of Bangladesh.
- Main problems of constitution making since independence.
- Main political issues since 1971 AD.
- Bangladesh - The status of the roots of democracy.

### Unit III

- A brief history and general informations about the economy and polity of Sri Lanka.
- Main problems of constitution making since independence.
- Main political issues since 1971 AD.
- Sri Lanka - The status of the roots of democracy.

### Unit IV

- A brief history and general informations about the economy and polity of Nepal.
- Main problems of constitution making since 1948 AD.
- Main political issues.
- Nepal - The status of the roots of democracy.

### Unit V

- Indo Pak Relations.
- Indo Bangladesh Relations.
- Indo Nepal Relations.
- Indo Sri Lanka Relations.

## REFERENCE BOOK

Subject Name	Book Name	Writer	Publication
लोक प्रशासन	लोक प्रशासन	हरीश कुमार खत्री	कैलाश पुस्तक सदन



**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **Second Semester**

**PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE** THEO. MAX. M: 70 MIN. M: 25  
**COURSE CODE: 2MAP4,CREDIT:-4** ASSIG. MAX.M: 30 MIN. M: 11  
**COURSE:- INTERNATIONAL RELATIONS AND**  
**CONTEMPORARY POLITICAL ISSUES**

**Unit-1**

Colonialism-New colonialism. The concept of non-Alignment: Bases Role & relevance.

**Unit-2**

Cold ware & beginning of the new Detents, End of cold war, contemporary political issues after in the post-cold war.

**Unit-3**

Globalization: Meaning nature its advantages and disadvantages, role of the WTO  
Environmental Issues: Rio-Declaration 1992 & Rio Bio Diversity Agreement.

**Unit-4**

Human Right, Liberalisation & changing of state.

**Unit-5**

Foreign polices of major countries: India, USA, China, and Pakistan.

**REFERENCE BOOK**

<b>Subject Name</b>	<b>Book Name</b>	<b>Writer</b>	<b>Publication</b>
भारतीय विदेश नीति	भारतीय विदेश नीति	हरीश कुमार खत्री	कैलाश पुस्तक सदन



**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **Third Semester**

**PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE**  
**COURSE CODE: 3MAP1,CREDIT:-4**  
**COURSE:-PUBLIC ADMINISTRATION**

**THEO. MAX. M: 70 MIN. M: 25**  
**ASSIG. MAX.M: 30 MIN. M: 11**

**Unit I**

- Meaning nature and scope of Public Administration.
- Evolution of Public Administration as a discipline.
- New Public Administration.
- Impact of Information Technology on Administration.

**Unit II**

- Decision Making Approach of Herbert Simon.
- Developmental Administration Approach.
- Ecological Approach-Fred Riggs Model.
- Scientific Management Theory : Taylor.

**Unit III**

- Liberal Democratic Approach.
- Marxist Leninist Approach.
- Welfare State Approach.

**Unit IV**

- Financial Administration-Importance and Aims.
- Zero Base Budgeting and Performance Budgeting-Process, Problems and importance.
- Political and Administrative interaction in Economic-Development.
- Impact of Economic Liberalization and Globalization on administration.

**Unit V**

1. Neutrality of Civil Services.
2. Downsizing of Bureaucracy.

3. Modernization of Bureaucracy

4. Administrative Management

**REFERENCE BOOK**

<b>Subject Name</b>	<b>Book Name</b>	<b>Writer</b>	<b>Publication</b>
लोक प्रशासन	लोक प्रशासन	हरीश कुमार खत्री	कैलाश पुस्तक सदन



**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **Third Semester**

PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE

THEO. MAX. M: 70 MIN. M: 25

COURSE CODE: 3MAP2, CREDIT:-4

ASSIG. MAX.M: 30 MIN. M: 11

COURSE:-INDIAN FOREIGN POLICY

**Unit-1**

- Foreign policy: Meaning, nature and determinants
- Determinants of Indian Foreign Policy: internal and external
- Principles and objectives of Indian Foreign policy

**Unit-2**

- India and The USA
- India and Russia
- India and China

**Unit-3**

- India and Pakistan
- India and Bangladesh
- India and Sri Lanka

**Unit-4**

- India and Nepal
- India and Bhutan
- SAARC and India

**Unit-5**

- India and The U.N.O.
- India and Nuclear Disarmament
- Challenges before Indian Foreign policy in the 21 century

**REFERENCE BOOK**

Subject Name	Book Name	Writer	Publication
भारत की विदेश नीति	भारत की विदेश नीति	हरिश कुमार खत्री	कैलाश पुस्तक सदन



**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **Third Semester**

**PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE**  
**COURSE CODE: 3MAP3,CREDIT:-4**  
**COURSE:- INTERNATIONAL LAW**

**THEO. MAX. M: 70 MIN. M: 25**  
**ASSIG. MAX.M: 30 MIN. M: 11**

**Unit-1** Origin and Development of International law, Meaning, nature, scope and Sources of International law.

**Unit-2** Relationship between international law and national law. Codification and Progressive Development of International law.

**Unit-3** International Legal Principles : Recognition, Equality, Law of Sea, Diplomatic immunities and privileges, Extradition.

**Unit-4** Law of Neutrality, Rights and duties of neutral powers, Violations of neutrality.

**Unit-5** Laws of Air; Land and sea warfares, Treatment of Prisoners of War, 1949 Geneva convention.

**REFERENCE BOOK**

Subject Name	Book Name	Writer	Publication
अन्तर्राष्ट्रीय कानून	अन्तर्राष्ट्रीय कानून	हरिश कुमार खत्री	कैलाश पुस्तक सदन



**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **Third Semester**

**PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE** THEO. MAX. M: 70 MIN. M: 25  
**COURSE CODE: 3MAP4,CREDIT:-4** ASSIG. MAX.M: 30 MIN. M: 11  
**COURSE:- (ELECTIVE)-ADVANCE POLITICAL THEORY**

**Unit-1** Meaning, Nature and Significance of Political Theory. Decline of Political Theory. Scientific Method in Political Science.

**Unit-2** Modern Political Theory : Behaviouralism and Post Behaviouralism. The Concept of Power and Authority.

**Unit-3** The Political Systems Approach : Easton's and Almond's view of political Systems. The structural-Functional Approach.

**Unit-4** Political modernization,Political Socialisation, the concept of Elite in politics. Political culture.

**Unit-5** Democracy, Idealism, Socialism .

**REFERENCE BOOK**

Subject Name	Book Name	Writer	Publication
भारत में राज्यों की राजनीति	भारत में राज्यों की राजनीति	हरिश कुमार खत्री	कैलाश पुस्तक सदन





**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **Fourth Semester**

**PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE**  
**COURSE CODE: 4MAP1,CREDIT:-4**  
**COURSE:- RESEARCH METHODOLOGY**

**THEO. MAX. M: 70 MIN. M: 25**  
**ASSIG. MAX.M: 30 MIN. M: 11**

**UNIT I**

Nature of Social Research: Importance and uses, Difference between Pure and Applied Research, Identification of Research Problem, Research Design.

**UNIT II**

Hypothesis, Concepts and Variables, Typologies, Hypotheses Formulation and testing, Sampling Method.

**UNIT III**

Tools and Techniques of Data Collection,

Observation: Characteristics of observation, Kinds of observation, merits and Demerits, Questionnaire, Scheduled and Interviews, Sampling and Survey technique.

**UNIT IV**

Nature of study: Case study, technique, Role and importance of case studies, Pilot studies and pannel studies.

**UNIT V**

Theory Formation in Social Scinces , Survey Analysis, Types, Merits, Demertis, Report writing, Purpose and contents of a Report.

**REFERENCE BOOK**

<b>Subject Name</b>	<b>Book Name</b>	<b>Writer</b>	<b>Publication</b>
शोध प्रविधि	शोध प्रविधि	वीरेंद्र प्रकाश शर्मा	पंचशील प्रकाशन



**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **Fourth Semester**

**PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE**  
**COURSE CODE: 4MAP2,CREDIT:-4**  
**COURSE:- DIPLOMACY & HUMAN RIGHT**

**THEO. MAX. M: 70 MIN. M: 25**  
**ASSIG. MAX.M: 30 MIN. M: 11**

**Unit-I**

Meaning & Objectives of Diplomacy, Relation of Diplomacy with International Relations, Foreign Policy and International Law. Historical evolution of diplomatic theory, methods and techniques up to present day. Limitations of Diplomacy.

**Unit-II**

Types of Diplomacy, Function & Duties of a diplomat, Diplomatic procedure, Diplomatic Language.

**Unit-III**

Diplomacy as an Instrument of National Policy. Organisation of the Ministry of External Affairs in India and Department of State in U.S.A. Cold War Diplomacy between two super Powers. Decline of Diplomacy in the 20th century

**Unit-IV**

Meaning and nature of Human Rights . Origin of development of concept of Human Rights. Human Rights Global and regional scenario. UNO and Human Rights, Provision in UN Charter Universal Declaration of Human Rights.

**Unit-V**

International protection of Human Rights Civic , Political , Social and Economic Rights . Collective security rights , Basis of self determines Problems and solutions.

**REFERENCE BOOK**

Subject Name	Book Name	Writer	Publication
लोक प्रशासन	लोक प्रशासन	डॉ. बी.एल.फाडिया	साहित्य भवन पब्लिकेशन
भारत की विदेश नीति	भारत की विदेश नीति	हरिश कुमार खत्री	कैलाश पुस्तक सदन



**REFERENCE BOOK**

<b>Subject Name</b>	<b>Book Name</b>	<b>Writer</b>	<b>Publication</b>
भारतीय संघीय व्यवस्था एवं सीनीय स्वशासन	भारत की विदेश नीति	हरीश कुमार खत्री	कैलाश पुस्तक सदन



**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **Fourth Semester** ELECTIVE-II

PROGRAMME:-MASTER OF ARTS (MA) IN POLITICAL SCIENCE

THEO. MAX. M: 70 MIN. M: 25

COURSE CODE: 4MAP4,CREDIT:-4

ASSIG. MAX.M: 30 MIN. M: 11

COURSE:- (ELECTIVE) INTERNATIONAL ORGANISATION

**Unit I**

- Nature and Evolution of International Organisation.
- The League of Nations: Role in protecting world peace causes of failure of League of Nations.

**Unit II**

- The United Nations: Structure and Functions, Various organs of the UN, need of reforms in the UN structure.

**Unit III**

- Pacific Settlement and Forceful Settlement of International Disputes and Enforcement Action.
- Economic and Social Development and the Role of the UN.

**Unit IV**

- UN in the Post Cold War Era, Socio Economic and Humanitarian role.
- UN as peace keeper & Politics within UN.

**Unit V**

- UN's role in Disarmament.
- Contribution of Third world's to Achieve goal of U.N.

**REFERENCE BOOK**

Subject Name	Book Name	Writer	Publication
अंतर्राष्ट्रीय संगठन	कैलाश पुस्तक सदन	डॉ मोदी एवं खत्री	कैलाश पुस्तक सदन

### COUNSELLING AND STUDY STRUCTURE

Course Code	Title of the Course	Credit	Total Hours of Study	Counselling and Study Structure (hours)				Dissertation
				Face to Face Counselling	Self study	Practical	Assignments	
<b>First Semester</b>								
1MAP1	Western Political Thought	4	120	16	68		36	
1MAP2	Indian Government & Politics	4	120	16	68		36	
1MAP3	Comparative Politics	4	120	16	68		36	
1MAP4	International Politics	4	120	16	68		36	
<b>Second Semester</b>								
2MAP1	Modern Indian Political Thought	4	120	16	68		36	
2MAP2	State Politics in India	4	120	16	68		36	
2MAP3	Politics of Developing Countries	4	120	16	68		36	
2MAP4	International Relations And Contemporary Political Issues	4	120	16	68		36	
<b>Third Semester</b>								
3MAP1	Public Administration	4	120	16	68		36	
3MAP2	Indian Foreign Policy	4	120	16	68		36	
3MAP3	International Law	4	120	16	68		36	
3MAP4	Elective-I	4	120	16	68		36	
<b>Fourth Semester</b>								
4MAP1	Research Methodology	4	120	16	68		36	
4MAP2	Diplomacy & Human Right	4	120	16	68		36	
4MAP3	Federalism in India & Local Self Govt.	4	120	16	68		36	
4MAP4(A)	Elective-II	4	120	16	68		36	

**STUDY MODULES AND BOOKS INFORMATION**

<b>Course Code</b>	<b>Name of the Course</b>	<b>Module to be used</b>
<b>First Semester</b>		
1MAP1	Western Political Thought	CVRU Module
1MAP2	Indian Government & Thought	CVRU Module
1MAP3	Comparative Politics	CVRU Module
1MAP4	International Politics	CVRU Module
<b>Second Semester</b>		
2MAP1	Modern Indian Political Thought	CVRU Module
2MAP2	State Politics in India	CVRU Module
2MAP3	Politics of Developing Countries	CVRU Module
2MAP4	International Relations & Contemporary Political issues	CVRU Module
<b>Third Semester</b>		
3MAP1	Public Administration	CVRU Module
3MAP2	Indian Foreign Policy	CVRU Module
3MAP3	International Law	CVRU Module
3MAP4	Elective-I (International Organization)	CVRU Module
<b>Fouth Semester (A)</b>		
4MAP1	Research Methodology	CVRU Module
4MAP2	Diplomacy & Human Rights	CVRU Module
4MAP3	Federalism in India & Local Self Govt.	CVRU Module
4MAP4 (A)	Elective-II (Advance Political Thought)	CVRU Module

**DATE SCHEDULE AND INSTRUCTIONS FOR SUBMITTING ASSIGNMENTS**

<b>DUE DATE OF SUBMISSION OF ALL ASIGNMENTS AT THE STUDY CENTRE</b>		
<b>Year</b>	<b>Assignment No.</b>	<b>Due Date</b>
Semester - I	1MAP1 1MAP2 1MAP3 1MAP4	April 30 (for January Session ) October 31 (for July Session)
Semester - II	2MAP1 2MAP2 2MAP3 2MAP4	October 31 (for January Session ) April 30 (for July Session)
Semester - III	3MAP1 3MAP2 3MAP3 3MAP4	April 30 (for January Session ) October 31 (for July Session)
Semester - IV	4MAP1 4MAP2 4MAP3 4MAP4(B)	October 31 (for January Session ) April 30 (for July Session)



## INSTRUCTIONS TO STUDENTS FOR FORMATTING THE ASSIGNMENTS

### सत्रीय कार्य हेतु छात्रों के लिये निर्देश

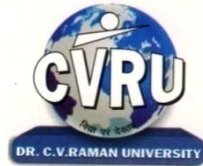
1. This booklet contains the assignments for the entire (All Semester) programme. Each course has one assignment. All assignments should be completed and submitted at IODE CVRU/ study centre before the due date.  
इस पुस्तिका में पूरे पाठ्यक्रम के लिये (सभी सेमेस्टर) के सत्रीय कार्य दिये गये हैं। प्रत्येक पाठ्यक्रम के लिये एक सत्रीय कार्य दिया गया है जिसे पूर्ण करने के पश्चात निर्धारित तिथि तक डॉ. सी. वी. आर.यु. के दूरस्थ शिक्षा संस्थान / अध्ययन केन्द्र को भेजना आवश्यक है।
2. Please note that you will not be allowed to appear for the Term End Examinations for the course, until the assignments are submitted before the due date.  
कृपया ध्यान रहे जब तक सत्रीय कार्य निर्धारित तिथि तक जमा नहीं होंगे, आप सत्रांत परीक्षा में नहीं बैठ सकेंगे।
3. The assignments constitute the continuous component of the evaluation process and have 30% weightage in the final grading. You need to score minimum marks as per Examinations Scheme of Particular Programme in assignment in each course in order to clear the continuous evaluation component.  
सत्रीय कार्य सतत् मूल्यांकन का महत्वपूर्ण अंग है एवं अन्तिम ग्रेडिंग में 30 प्रतिशत अंक निर्धारित हैं। सतत् मूल्यांकन में उत्तीर्ण करने हेतु प्रत्येक सत्रीय कार्य में संबंधित कार्यक्रम के परीक्षा योजना के अनुसार न्यूनतम अंक प्राप्त करना अनिवार्य है।
4. The assignment should be hand written on a A-4 size paper with proper cover which contains all the required information as given on the next page. You can use the photocopy of the cover for each assignment.  
सत्रीय कार्य ए-4 साइज पेपर पर हस्तलिखित होना चाहिए तथा उस पर अगले पृष्ठ पर दिये गये कवर के अनुसार सभी जानकारी लिखी होनी चाहिए। (आप चाहें तो कवर की फोटोप्रति प्रत्येक सत्रीय कार्य पर लगाकर प्रयुक्त कर सकते हैं)
5. Leave at least 4cm margin on the left, top and bottom of your answer sheets for the evaluator's comments.  
प्रत्येक पृष्ठ पर बायें, ऊपर एवं नीचे कम से कम 4 सें.मी. जगह छोड़ें जो मूल्यांकनकर्ता अपनी टिप्पणी के लिये प्रयोग करेगा।
6. Your answers should be brief, precise and in your own words. Please do not copy the answers from the study material.  
सत्रीय कार्य के प्रश्नों के उत्तर संक्षेप, स्पष्ट एवं स्वयं के शब्दों में होना चाहिए। उत्तर स्टडी मटेरियल की कॉपी नहीं होना चाहिये।
7. Please do not copy the assignment from other student.  
कृपया सत्रीय कार्य दूसरे छात्र से कॉपी न करें।
8. While solving the questions, clearly indicate the question number along with the part being solved. Recheck your work before submitting it.  
प्रश्नों के उत्तर लिखते समय, प्रश्न संख्या अथवा उसके भाग का स्पष्ट उल्लेख करें। सत्रीय कार्य जमा करते समय एक बार पुनः जांच कर लें।
9. You may retain a copy of your assignment response to avoid any unforeseen situation.  
सत्रीय कार्य की एक प्रतिलिपि अपने पास रखें ताकि किसी अनहोनी घटना से बचा जा सके।

10. You can resolve the difficulties you may face while studying the course material by sending an e-mail to Programme coordinator IODE CVRU/ study centre coordinator. However, the coordinator will not provide solutions to the assignment questions, since they constitute an evaluation component.

पाठ्यक्रम सामग्री के अध्ययन के समय यदि कोई कठिनाई होती है तो उसके निराकरण हेतु कार्यक्रम समन्वयक दूरस्थ शिक्षा संस्थान डॉ. सी. वी. रामन् विश्वविद्यालय / अध्ययन केन्द्र के समन्वयक से ई-मेल द्वारा संपर्क किया जा सकता है। परंतु समन्वयक सत्रीय कार्य के प्रश्नों के उत्तर नहीं देंगे क्योंकि ये मूल्यांकन पद्धति के अंग हैं।

**Note:** Assignments of the course are available for download at the CVRU Website <http://www.cvrु.ac.in> . You can download the assignments as per your course, follow the instructions given and submit it before due dates at the IODE CVRU/study centre.

# GUIDELINE FOR PREPARATION OF DISSERTATION REPORT



INSTITUTE OF OPEN AND DISTANCE EDUCATION  
DR. C.V. RAMAN UNIVERSITY  
KARGI ROAD, KOTA, DISTT. - BILASPUR  
CHHATTISGARH

**DISSERTATION REPORT FORMAT**  
**IODE PROGRAMME (MA POLITICAL SCIENCE)**

The Dissertation Report consists of three main parts (i) The Preliminaries (ii) The Text (iii) Annexure. It is to be arranged in the following sequence.

**THE PRELIMINARIES:**

- ❖ Title Page (Outer Cover) as per the format given in Annexure III, (should be printed in White Colour on a Navy Blue background).
- ❖ Title Page (Inner Cover) as per the format given in Annexure IV
- ❖ Declaration by the candidate (Annexure – V)
- ❖ Certificate of Supervisor/s (Annexure – VI)
- ❖ Acknowledgements (Annexure – VII)
- ❖ Table of Contents (Annexure – VIII)
- ❖ Abstract/Preface
- ❖ List of Tables (If applicable)
- ❖ List of Figures (If applicable)
- ❖ List of abbreviations (Optional)
- ❖ Chapter –I to ....continue according to the table of contents.

**THE TEXT OF THE DISSERTATION REPORT**

The text the Dissertation Report is usually divided in to chapter's with subheadings, within the chapters to indicate the orderly progression of topics and their relation to each other

**Chapter-I Introduction:** - The Dissertation Report should normally begin with a general introduction presenting an overview of the purpose and significance of the study. The introduction should show why the topic selected is worth investigating. This will normally be done with reference to existing research, identifying areas that have not been explored, need to be explored. The final section of the introduction should provide a brief overview of each of the main chapters that the reader will encounter.

**Chapter-II Review of Related Literature:** - The purpose of the literature review is to summarize, evaluate and compare the main developments and current database in the field which are specifically relevant to the subject of research embodied in the Dissertation Report .

**Chapter-III Research Methology:** - The supervisor and the student may decide how this part of the Dissertation Report should be structured. Although this section varies depending up on method and analysis technique chosen, the chapter describes and justifies the methods chosen for the study and why this method was the most appropriate.

**Chapter-IV Observations & Analysis:-** Observations , Analysis and Interpretation should be done as per data collected from sample.

Chapter-V Results Conclusions and Suggestions: The results are actual statement of observations, including statistics, tables and graphs. Do not present the same data as graph as well as table. Use one of the appropriate style of presentation. The purpose of this chapter is not

just to reiterate the findings but discuss the observation in relation to the theoretical body of knowledge on the topic.

**Bibliography Citation in Text:** Citation in the text usually consists of the name of the author(s) and the year of the publication. The page no is added when utilizing a direct quotation. It should be arranged Alphabetically .

Example (i): Thomas.V (2007) identified....

Example (ii): Gould and Brown (1991, p. 14) used the

Example (iii) : Rhoades et. al (2008) define the .....

**REFERENCE BOOK:** All publications listed in the Dissertation Report should be presented in a list of REFERENCE BOOK, following the sample.

Citation from Dissertation Report :

- Kundur., D. (1999), Multiresolution Digital Watermarking: Algorithms and Implications for Multimedia Signals. Ph.D Dissertation Report , University of Toronto.

Citation from Journal:

- Clifford, G. D. and Tarassenko.,s L. (2001), One-pass Training of Optimal Architecture Auto-associative Neural Network for Detecting Ectopic Beats. Electron Letters. 37(18): 1126–1127.
- Rhoades, B.E. (1997), A Comparison of various definitions of Contractive mappings, Trans.Amer.Math.Soc., Vol. 5, no.3, 257-290.

Citation from Books:

- Thompson, D. ed., (1995), The Concise Oxford Dictionary of Current English. Oxford, UK: Oxford University Press, 9th ed. ISBN No.: 0987654.
- Lindsay, D. (1999), A Guide to Scientific Writing, Melbourne, Chapter 2, Australia: Addison Wesley Longman Australia, 2nd ed. ISBN No.: 12345678.

Citation from Website:

Anonymous, unZign, “Tool for Evaluating a Variety of Watermarks”,  
<http://altern.org/watermark/>, (Browsing date: 23rd September 1997)  
Publication of the University of Geneva (on digital watermarking): <[http://cuiwww.unige.ch/~vision/Publications/watermarking\\_publications.html](http://cuiwww.unige.ch/~vision/Publications/watermarking_publications.html)> (Browsing Date: 4th January 2006)

Citation from patent:

Gustafsson J. K. (1976), “Analog-digital converter for a resistance bridge”, Patent U. S. 3960010, June 1,.

**REFERENCE BOOK** must be given alphabetically in **REFERENCE BOOK** section and in text as .....

Clifford. G. D. and Tarassenko. L. (2001) suggested that.....

### **Appendices:**

- Questionnaire /Formula /Diagnosis/Any other Supporting Documents

**GUIDELINES FOR WRITING :-**

**1. Font size For English**

Title Page	18-24
Headings / subheadings	12-16
Text	12
Footnotes	8-10

**Font size For Hindi**

	18-24
	16-20
	14
	10-12

Footnotes be given on the same page where reference is quoted

**2. Type style**

Times New Roman for English

Kruti dev 10 for Hindi

**3. Margins.**

At least 1¼ -1½ inches (3.17-3.81cm) on the left-hand side, ¾ - 1 inch (2 -2.54cm) at the top and bottom of the page, and about ½ - 0.75 inches (1.27 - 1.90cm) at the outer edge. The best position for the page number is at top-center or top right ½ inch (1.27 cm) below the edge. Pages containing figures and illustration should be suitable paginated.

4. The *Dissertation Report* shall be computer typed (**English-** British, Font Style -Times Roman, Size-12 point, **Hindi-** Font Style -Krutidev-10,Size-14) and printed on A4 size paper.
5. The *Dissertation Report* shall be typed on one side only with double space with appropriate margin.
6. Use only standard abbreviations. Avoid abbreviations in the title. The full term for which an abbreviation stands should precede its first use in the text except in case of measurement units. The measurement units if any shall be followed consistently.
7. Maintain uniformity in writing the *Dissertation Report* .
8. All copies of the *Dissertation Report* are to be bound in colored hard cover (according to color code) of the *Dissertation Report* .
9. The final submission of the *Dissertation Report* shall be in 03 hard bound copies and 01 soft copy (MS Word) in a CD along with all the corrections and suggestions as recommended before.

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**Kota, Bilaspur (C.G.)**

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I the undersigned solemnly declare that the Dissertation Report entitled “**title of the work**” is based on my own work carried out during the course of my study under the supervision of < name of supervisor >.

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- i. The work contained in the Dissertation Report is original and has been done by me under the general supervision of my supervisor (s).
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- iii. I have followed the guideline provided by the University in writing the Dissertation Report.
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- v. Whenever I have used materials (data, theoretical analysis, and text) from other sources, I have given due credit to them by citing them in the text of the Dissertation Report and giving their details in the REFERENCE BOOK.
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Registration No.

**ANNEXURE-VI**

**CERTIFICATE**

This is to certify that the work incorporated in the Dissertation Report entitled “ title of the Dissertation Report ” is a record of own work carried out by <Name of Student > under my supervision for the award of degree of **Programme Name** of Institute of Open and Distance Education Dr. C.V. Raman University, Bilaspur (C.G.)-India.

To the best of my knowledge and belief the Dissertation Report :

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Supervisor-

(Name and signature of the Supervisor  
With designation and Name of Organization)

(Signature of Academic Coordinator)

(Seal of IODE)

**ANNEXURE-VII**

**ACKNOWLEDGEMENT**

Acknowledgements should be brief and should not exceed one page. Acknowledgements should be duly signed by the candidate. Gratitude may be expressed to only those who really contributed to the work directly or indirectly. Name of student should appear at the bottom of the page.

**SAMPLE ACKNOWLEDGEMENT**

It is a matter of immense pleasure to express the overwhelming sense of gratitude, devotion, incontestable regards to my esteemed & learned guides <.....> who have striven to perfect my Dissertation report.

.....  
.....  
.....

Finally, I express my indebtedness to all who have directly or indirectly contributed to the successful completion of my Dissertation work.

**< Name of Student >**

**ANNEXURE-VIII**

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**Note**

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